



Division of Accelerated Christian Education Ministries

Lighthouse Christian Academy does not discriminate against members, applicants, students, and others on the basis of race, color, gender, or national or ethnic origin.

Distance Learning Program – Reenrollment Application

Submit one form for each student applying for reenrollment with the academy. Applications for reenrollment may be submitted online.

Student's Name _____ LCA Account # _____

Account Information

Primary Account Name _____ Email _____

Mailing Address _____
Address City County

State/ Province ZIP/ Postal Code Country

Ship-to Address _____
(if different) Address City

State/ Province ZIP/ Postal Code Country

Father: _____ Marital Status _____
Biological (yes/no) Home Phone (International-Please Include Codes) Cell Phones (Please Include Codes)

Mother: _____ Changed: _____
Biological (yes/no) Home Phone (International-Please Include Codes) Cell Phones (Please Include Codes) (yes/no)

Fees

Full Payment Option:

Grade Levels	K-8	9-11	12
Application Processing Fee	\$ 50	\$100	\$100
Enrollment Fee and Tuition (curriculum, tax, and shipping within the United States included)	\$850	\$950	\$950
Senior Fee			\$ 50
Total Fees (Check One)	<input type="checkbox"/> \$900	<input type="checkbox"/> \$1,050	<input type="checkbox"/> \$1,100

Monthly Payment Option:

Grade Levels	K-8	9-11	12
Application Processing Fee	\$ 50	\$100	\$100
Enrollment Fee	\$400	\$350	\$350
Senior Fee			\$ 50
Total Initial Payment (Check One)	<input type="checkbox"/> \$450	<input type="checkbox"/> \$450	<input type="checkbox"/> \$500

Monthly Tuition Payments. First payment is due 30 days after initial payment. (Check One)

- K-8 Six monthly payments of \$90 each.
- 9-12 Six monthly payments of \$115 each.

Other Fees and Discounts

- Three-Month Extension (one-time only) \$ 75
- Returned Check Fee (one-time only) \$ 30
- Advanced Help Fee (hourly rate) \$ 35
- Duplicate Diploma \$ 20
- Additional Official Transcripts (over 5) \$ 10
- On-time Payment Discount (when made through the Parents' Link) \$ - 5
- Returning Student Discount \$ - 75
- Additional Student Discount \$ - 75
 (for each additional enrolled child after the first enrolled child)

Payment Information

The following fees are due with the completed application.

- Application Processing Fee
- Senior Fee (if applicable)
- Enrollment Fee and Tuition or Enrollment Payment

Method of Payment:

Check Money Order VISA MasterCard DISCOVER AmExpress

If paying by credit card, please enter the name of the cardholder **exactly** as it appears on the credit card, and enter the billing address **exactly** as it appears on the billing statement.

I authorize LCA to charge my credit card for the following amount: \$ _____

Credit Card # _____ V-Code _____ Expiration Date _____ / _____
Month Year

Cardholder's Name _____
First MI Last

Billing Address _____ City _____ State/Province _____ ZIP/Postal Code _____

Home Phone Number _____ Cardholder Signature (Required) _____

Enrollment Agreement

We understand and agree that we are responsible for the payment of all annual fees, including application processing, enrollment and tuition, and senior, if applicable, which may be incurred during the time this student is enrolled in Lighthouse Christian Academy (LCA). Annual enrollment and tuition fees are refundable within 30 days after the enrollment or reenrollment dates. A 20% restocking fee applies on all curriculum and materials. We have reviewed this application and, to the best of our knowledge, all information provided is complete and accurate.

We understand and agree that a school year is considered to be 12 months, beginning on the date enrollment is completed and ending either 12 months later or when the student has completed all curriculum assigned (maximum of 72 PACEs) for the school year, whichever comes first.

We understand and agree that if our student has not reenrolled once the original 12-month enrollment period has passed, the student's account will be charged a one-time \$75 Extension Fee. This will provide a 3-month extension to complete and turn in the material. If a student has not turned in the material by the end of this extension, the student's status will be changed to inactive, and an additional fee will be assessed for processing grades on an inactive account.

We understand and agree that switching and adding curriculum is not available after 30 days from enrollment/reenrollment date. There will be a \$25 fee plus materials cost for switching grade levels. Cancellations – If program is canceled within 30 days of assigned begin date and all books are returned in new unused condition, our money will be refunded less a 20% restocking fee. Books returned without approval will not be issued credit nor returned to the sender. In addition, we understand and agree that requests for refunds are to be made in writing and may be mailed, faxed, or emailed to LCA.

We understand and agree that student work should be kept current to ensure academic progress. During the year if student work is not received within three weeks after the end of the first 6 months of enrollment/reenrollment, a \$50 charge must be paid before the work will be evaluated.

We understand and agree that if our student has not turned in the material by the end of this extension, the student's status will be changed to inactive, and an additional fee will be assessed for processing grades on an inactive account.

We further understand and agree that this student is to be supervised during study time by a parent or responsible adult who will not allow cheating or copying of answers from the Score Keys and Test Keys by keeping them in a secure location.

We understand and agree that the application fee is nonrefundable.

We understand and agree that all fees and charges must be paid in full prior to any tests being validated, official documents processed, grades recorded, and diplomas being provided.

We understand that enrollment in LCA is a privilege, and LCA reserves the right to suspend or expel any student in accordance with its official policies as determined by LCA. Notwithstanding anything to the contrary contained herein, this agreement does not bind any party to any specific period of enrollment.

We understand and agree that no rights or presumptions of continued enrollment are conferred or implied by this agreement.

We further understand and agree that no right to notice of renewal or nonrenewal of this agreement is conferred or implied. We understand the acceptance of the application shall be conditioned upon completion of all requirements to the satisfaction of the administration.

Signature of Student _____ Date _____ / _____ / _____
Required

Signature of Father/Guardian _____ Date _____ / _____ / _____
Required

Signature of Mother/Guardian _____ Date _____ / _____ / _____
Required

Name of Parent, Guardian, or Supervisor responsible to administer this homeschool program _____

Send completed reenrollment application, application processing fee, and enrollment payment or total enrollment fee (if paying in full)

to: **Lighthouse Christian Academy** • ATTN: Enrollment Office • P.O. Box 508 • Hendersonville, TN 37077-0508